



The Planningstool Binnenvaart Terneuzen is an initiative of Zeeland Seaports, Havenbedrijf Gent, Kenniscentrum Binnenvaart Vlaanderen, Koninklijke BLN-Schuttevaer, Maritieme Dienstverlening & Kust and Rijkswaterstaat. For more information, go to: www.plantoolterneuzen.eu.

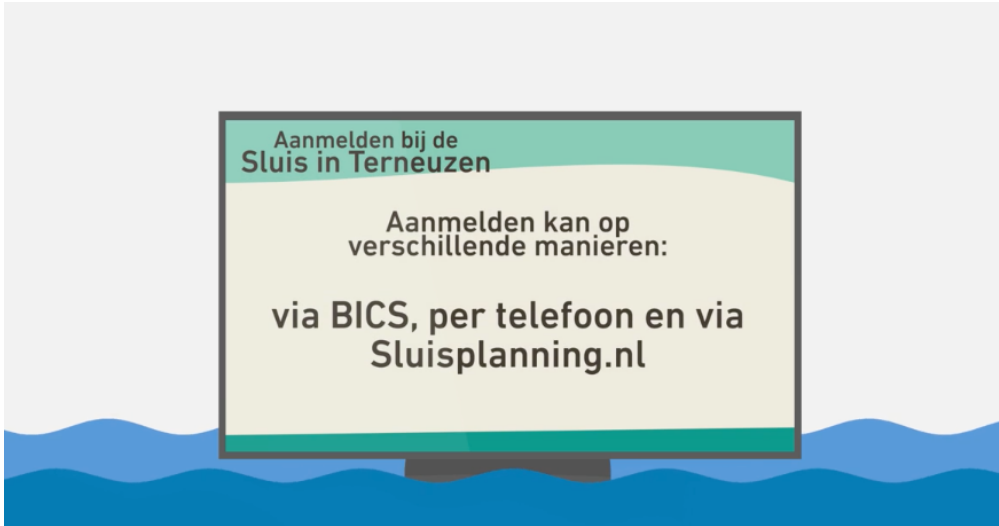
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1. Register with the Terneuzen lock

With the Planningstool Binnenvaart, you can report your ETA (Estimated Time of Arrival) in Terneuzen up to 24 hours in advance. This can be done in 3 ways: via BICS, by telephone, via the website

www.sluisplanning.nl



1.1 Via BICS

When using BICS, you log into your account. More information about the application procedure, the BICS software, manuals and tips can be found on www.bics.nl.



In addition to reporting a vessel via BICS, you can now also register your ETA for the lock at Terneuzen. This will optimise your passage through the lock. When notifying Terneuzen of your ETA, you must take your direction of travel into account. The planning tool requires a slightly different way of working:

1. From Flemish waterways, vessels coming from Belgium, travelling downstream Northbound, with destination The Netherlands.
2. From Dutch waterways, vessels coming from the Netherlands travelling up- and downstream, both North- and Southbound.

1.1.1 From Flemish waterways

When the pre-registration in BICS to the waterway administrator is completed, you can enter the ETA at the lock by adding it to the existing registration (Status: "Aangemeld").

Reizen Filter instellen

Actief & gepland Gesloten

Wijzigen Kopieren Sluiten Afdrukken Importeren Exporteren

Vertrek: MENEN (SLUIZENKAAI MENEN)
Bestemming: ROTTERDAM (HOLLAND AMERI...
Naamgevend schip: BICSTEST
Datum vertrek: 23-03-2017 13:36
Datum aankomst: 01-05-2017 13:00
Laatst gewijzigd: 28-04-2017 12:24

Personen: 2
Lengte: 100,00 m
Breedte: 10,00 m
Hoogte: 5,00 m
Diepgang: 2,00 m

Status: **Aangemeld**
Verzonden: 28-04-2017 12:24

Reis wijzigen

Reis Favoriet maken

Vertrek: MENEN Datum vertrek: 23-03-2017 13:36
Bestemming: ROTTERDAM Datum aankomst: 01-05-2017 13:00
Eerste meldpunt: VLAAMSE WATERWEGEN Via-punt toevoegen

Bemanning en passagiers
Personen: 2 Passagiers:

Under "Via-punt" select the location "Terneuzen Sluizen Algemeen".

Please note: It is important that this is the exact location, otherwise the electronic message will not contain the correct information and will not be taken into consideration as a preregistration at the lock.

Tip: You can add a star to this location in the top-right menu. This pins the location at the top of the list and makes it easier for you to find it the next time.

Reis wijzigen

Reis Favoriet maken

Vertrek: MENEN Datum vertrek: 23-03-2017 13:36
Bestemming: ROTTERDAM Datum aankomst: 01-05-2017 13:00
Eerste meldpunt: VLAAMSE WATERWEGEN Via-punt toevoegen

Via-punt: **terneuzen sl**

Naam	Terminal code	ISRS-code
TERNEUZEN	TERNEUZEN SLUIZEN ALGEMEEN	NLTNZ0130BSLUI00018
TERNEUZEN	MIDDELSLUIS TERNEUZEN	NLTNZ0130B00TSM00019
TERNEUZEN	MIDDELSLUIS, TERNEUZEN	NLTNZ0130B0948200018
TERNEUZEN	OOSTSLUIS TERNEUZEN	NLTNZ130B200TSO00011

Bemanning

Then enter the date and time when you expect to arrive at the lock at Terneuzen.

Please note: The time of arrival at the lock has to be between the time of departure and arrival at your destination. These times can be corrected under the transit information.

Tip: If you give a good estimate of your arrival time at your destination, things will go quicker.

Eerste meldpunt: VLAAMSE WATERWEGEN Via-punt toevoegen

Via-punt: TERNEUZEN

Datum aankomst: 28-04-2017 Aankomsttijd: 14:00
Datum vertrek: Vertrektijd:

Please check whether the first registration point is **Vlaamse Waterwegen** (or Gent). If yes: Select "Opslaan" en "Aanmelden".

Reis opslaan & aanmelden

1.1.2 Form Dutch waterways

To register your ETA via BICS from the Netherlands to Belgium, the following steps have to be followed:

- The **first time**, you have to configure the CC address "ETA Melden Terneuzen".
- For **each passage** through the lock at Terneuzen: Enter the extra recipient "ETA Melden Terneuzen" to ensure your registration is CC'd to Terneuzen for the preparation of the schedules.

Please note: If you forget the extra recipient in BICS, your registration will not be taken into account in the scheduling.

First time: configuration in BICS of ETA Melden Terneuzen

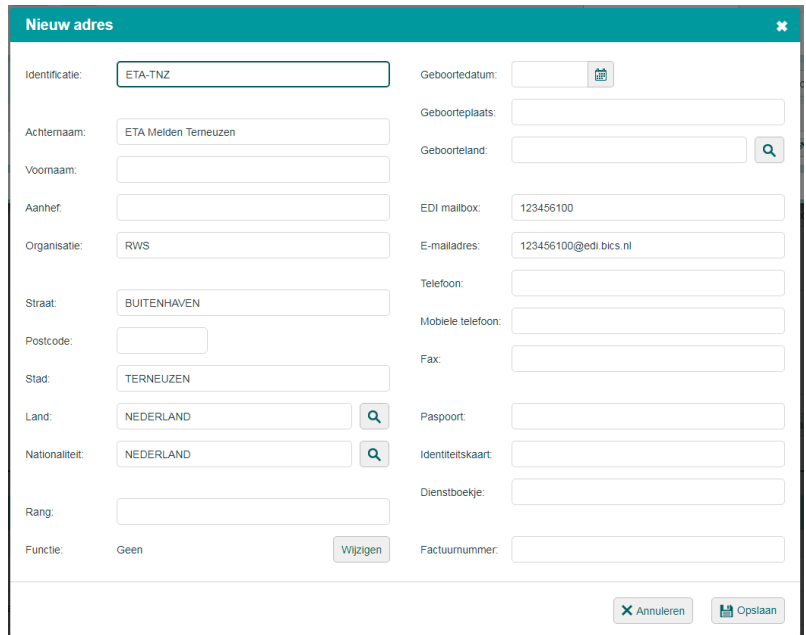
Add extra CC recipient in BICS for ETA Melden Terneuzen:

Select "Administratieve gegevens => Adresboek".

Select "Adresboek" and then add the button "Nieuw adres". The following dialogue box will appear.

You have to fill in **at least** the following fields:

- Identificatie = "ETA-TNZ"
- Achternaam = "ETA Melden Terneuzen"
- Organisatie = "RWS"
- EDI mailbox = "123456100"
- E-mailadres = "123456100@edi.bics.nl"



After saving the address in your address book, you can/have to select it as extra CC recipient when registering your transit.



Register journal with ETA at Terneuzen

Register your transit in BICS with waypoint "Terneuzen Sluizen Algemeen", including ETA.

- Enter your transit details (button "Nieuwe reis").
- Select "Tussenvoeging" and enter the correct waypoint: "Terneuzen Sluizen Algemeen".

Reis ★ Favoriet maken 📁 Favorieten

Vertrek: 🔍 Datum vertrek: 📅 🕒

Bestemming: 🔍 Datum aankomst: 📅 🕒

Eerste meldpunt: **IVS90 NEDERLAND (NL)** 🔗 Tussenvoeging toevoegen

☐ Handmatig overschrijven

Reis tussenpunt (passagepunt): 🔍 🗑️

	Naam	Terminal code	ISRS-code
↳ Datum	TERNEUZEN	TERNEUZEN LOODSWEZEN	NLTNZ0130B00TLW00018
↳ Datum	TERNEUZEN	TERNEUZEN SLUIZEN ALGEMEEN	NLTNZ0130BSLUI00018
	TERNEUZEN	TERNEUZEN TERMINALS	NLTNZ0131F0TERN00021

Bemanning en passagiers

Personen: Passagiers:

Seinvoering

Seinvoering: ⌵ Seinvoering bepalen

Administratieve gegevens

📁 Reis opslaan & aanmelden 📁 Reis opslaan

After entering your transit, click the "**Reis opslaan**" button to save (not "Reis opslaan & aanmelden", because you then have to add an extra recipient).

After saving, you can register your transit:

Reizen Filter instellen

📁 Actief & gepland 📁 Gesloten

🔍 Alles selecteren 📁 Selectie exporteren 🗑️ Selectie verwijderen 📁 Selectie sluiten

☐ 18 🔍 ✎ Wijzigen 📄 Kopieren 🔒 Sluiten 🖨️ Afdrukken

Vertrek: **TIEL**
Bestemming: **GENT (GENT 5705)**
Naamgevend schip: **BICSTEST**
Datum vertrek: **28-07-2017 07:00**
Datum aankomst: **29-07-2017 09:00**
Laatst gewijzigd: **28-07-2017 13:19**

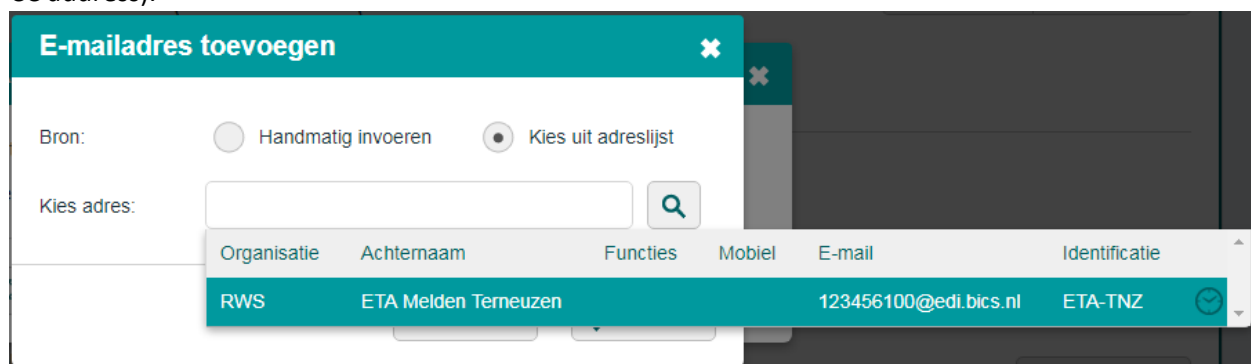
Personen: **4** Reisnummer: **TEST20170727C**
Lengte: **135,00 m** Transportdoc.: **ETA-melding TNZ 27-07C**
Breedte: **12,00 m** Seinvoering: **n.v.t.**
Hoogte: **33,00 m** Lading: **Geen**
Diepgang: **1,95 m**

Status: **Niet aangemeld**
Verzonden: **28-07-2017 13:23** Antwoord: **28-07-2017 13:24**
Historie: [Bekijken](#) 📧 Aanmelden

Select the button "Aanmelden" for your transit, and then "Nieuw adres toevoegen" in the following dialogue box (to enter the previously configured CC address).



Select "Kies uit adreslijst" and then select "ETA Melden Terneuzen" from the list (the previously configured CC address).



ATTENTION: Please note that you can only register your transit after adding the extra CC recipient (123456100@edi.bics.nl). If you forget, your transit will NOT be registered on the Terneuzen ETA list!

Actually registering your transit, is done via the button "Aanmelden" in the following dialogue box.

Tip: Here, you can clearly see that the registration details will be CC'd to "123456100@edi.bics.nl".



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1.1.3 Change your transit

You can adjust your arrival time up to 3 hours in advance of your arrival time. This is very easy: Change the ETA via the VIA-punt/waypoint Terneuzen in an active & scheduled transit by click on the button "Wijzigen", saving the information and then registering.



ATTENTION: Please note that from Dutch waterways, you should enter the additional CC address 123456100@edi.bics.nl.

ATTENTION: From Flemish waterways, the first registration point has to be: Vlaamse waterwegen (or Gent).

Finally:

After logging in using BICS, your information is entered in the schedule and you have been registered at the lock. Upon arrival, all you need to do is make your arrival known via VHF radio.

1.2 By Telefoon



Telephone registration takes place via a voice computer. This voice computer is in four languages: Dutch, English, German and French. A menu will guide you through the registration process.

You will be asked to give specific information, such as your ENI number, dimensions, arrival time, etc.

1.2.1 Change your transit

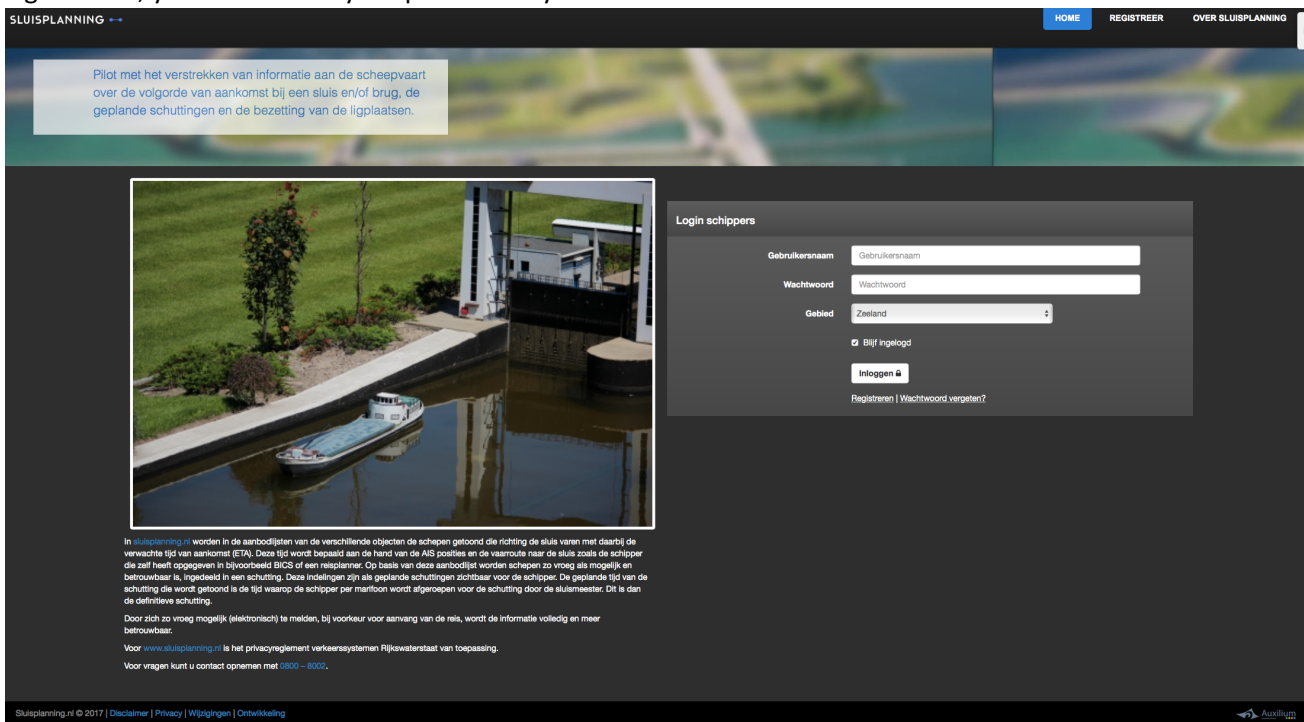
Once you are registered, you can change your arrival time by again registering your transit by telephone and stating your new arrival time.

Finally:

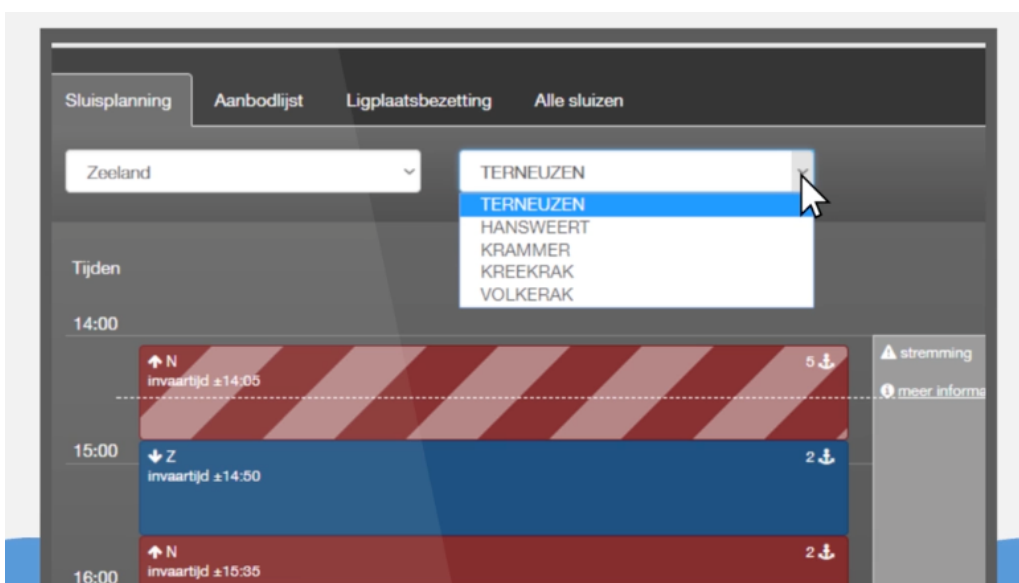
When you arrive at the lock, the planners know that you're there. However, you still have to confirm your usual details to the lock by VHF radio.

1.3 Via the website

To register your expected arrival time via the website, you must log in on www.sluisplanning.nl using your user name and password. The first time, you have to go through the full registration process. After registration, you will receive your password by e-mail.



After logging in, you see the overview tab with the lockage schedule. Click on Terneuzen in the menu to the right.



In order to register your vessel, go to the “Aanbodlijst” for Terneuzen and click on the GTi-tool button at the top. This opens the planning window for sea and inland waterway transport. Click the button “ETA melden” at the bottom.

The screenshot shows the Terneuzen planning interface. At the top, there are tabs: "Sluisplanning", "Aanbodlijst", "Ligplaatsbezetting", and "Alle sluisen". Below these, the "TERNEUZEN" section is visible, with a "GTi Tool" button. The main window displays the "GTiTool" interface for "Binnenvaart". It includes a table with columns: "Schip", "Lengte", "Breedte", "Type", "Richt", "Planned", "Ingevoerd", "Kant", and "Status". The table lists various vessels and their details. At the bottom right, there is a prominent "ETA melden" button.

Enter the requested information.

ATTENTION: Please check the box if you arrive with push convoys and/or have an ADN certificate!
This information is important for the assignment of chamber.

The screenshot shows the "GTiTool - Aanmelding binnenvaart" form. It contains the following fields and options:

- ENI nummer: [Text input field]
- Richting: [Dropdown menu with "- Selecteer -"]
- Tijdstip: [Time selection controls]
- Diepgang (dm): [Text input field]
- ☐ Duwkonvooi
 - Lengte (m): [Text input field]
 - Breedte (m): [Text input field]
- ☐ Kegels: [Dropdown menu with "- Selecteer -"]
- ☐ ADN Certificaat
- [Bewaren button]

Click on “Bewaar” to save the information. You are now registered with the Terneuzen lock.

1.3.1 Change your transit

Once you are registered, you can change your arrival time by again entering the details requested on the website and stating your new arrival time.

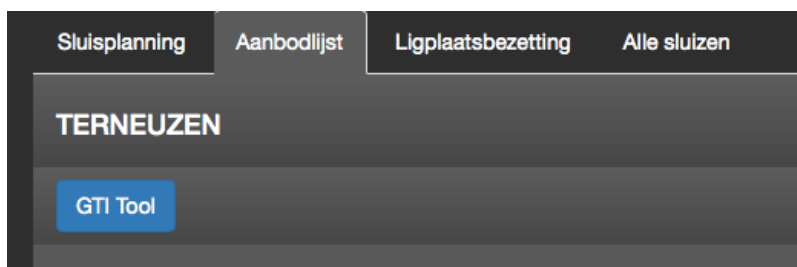
Finally:

When you arrive at the lock, the planners know that you're there. However, you still have to confirm your usual details to the lock by VHF radio.

2. Provisional planning

You have reported your ETA, your expected arrival time, and want to know your RTA, the arrival time requested by the lock.

On the website www.sluisplanning.nl, you can check the provisional schedule by clicking on the “GTI-tool” button on the tab “Aanbodlijst”. This opens the planning window for sea and inland waterway transport.



If you check early, more than 3 hours ahead, you can check the provisional schedule in the GTI-tool. If your vessel is above the first red line (the 3-hour mark), the planning of this vessel is fixed. If your vessel is below this line, the RTA of your vessel is provisional and subject to change. The second red line is the 6-hour mark for SEA transport.

Schip	Lengte	Breedte	Dpg	Sluis	Planned	Volgnr.	Kant	Reis
Stremming				M	28 11:20			
SCHIPNAAM	195	30,50	5,90	W	28 14:30		BB	AF
SCHIPNAAM	82	12,50	5,50	W	28 15:30		SB	Op
				M	28 16:00			AF
SCHIPNAAM	77	11,10	4,40	W	28 16:15			AF
SCHIPNAAM	88	13,60	6,00	W	28 17:00			Op
SCHIPNAAM	99	16,53	5,00	W	28 17:45			AF
SCHIPNAAM	115	16,03	5,70	W	28 18:30			Op
SCHIPNAAM	81	11,36	3,00	W	28 19:15			AF
SCHIPNAAM	124	17,20	8,00	W	28 20:00			Op
SCHIPNAAM	169	27,20	4,00	W	28 21:15			AF
SCHIPNAAM	144	23,15	8,50	W	28 22:00			Op
SCHIPNAAM	122	16,50	5,40	W	28 22:45			AF
				W	28 23:30			Op
Stremming				M	28 23:30			
SCHIPNAAM	224	32,30	7,90	W	29 00:15			AF
SCHIPNAAM	118	13,40	3,20	W	29 01:15			Op
SCHIPNAAM	118	15,90	4,10	W	29 02:00			AF
SCHIPNAAM	81	11,10	5,00	W	29 02:00			AF
SCHIPNAAM	230	26,95	7,00	W	29 02:45			Op
Stremming				M	29 12:10			
Stremming				M	30 00:30			

Tip: Use the Ctrl-F key combination to find your vessel. The list is ordered chronologically from top to bottom.

If you are within 3 hours of the ETA (Estimated Time of Arrival) at the Terneuzen lock, your RTA (Requested Time of Arrival) will be definitive. You can check the definitive lockage times and chamber assignation on www.sluisplanning.nl.

